

**George Llewelyn Thomas**  
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20/09/1986

Having studied history, I developed skills in research, analysis and the verifying of sources. I have passions for art, history, music, food and film, which has defined my ambitions and made study and work in these areas a pleasure. Having worked extensively in the humanities, I spent a few years working as a chef in managerial and Chef de Partie roles. I greatly enjoyed this work, but would like to move away from the kitchen environment.

## EMPLOYMENT/WORK HISTORY

### **VOLUNTEER**

**Trussell Trust Foodbank**, Euston, March 2020 - March 2021

- Taking inventory and ensuring all food areas are fully stocked
- Putting together orders for clients

### **DRIVER PARTNER LEAD**

**ViaVan**, The City/Islington, London May 2018 - February 2019

- Inducting prospective drivers to work as partners with ViaVan, providing instructions, giving presentations, instruction, and ensuring all drivers are road-legal.
- Lead conflict resolution, pay issues, responding to driver calls, email, and driver document approval and checking. Always pushed to improve the driver's experience, improving speeds to verify documents and have drivers working as quickly and smoothly as possible.
- Part of the launch team to launch ViaVan in Milton Keynes. Signed up first drivers, secured vehicles, researched local councils and private hire driver rules.
- In charge of internal use of Sales Force. Liaised with American offices and lead designers to improve efficiency, eliminate confusion, and induct new staff into new techniques, and how to operate within the company.

### **CHEF DE PARTIE**

**Temper**, Broadwick Street, London: May 2017 – February 2018

- Led the side section of the front of house kitchen. Delivered various dishes in an extremely high pressure environment, with consistency and accuracy. Prepared dishes for my section and others, as well as maintaining a high level of cleanliness and safety.

### **BRUNCH CHEF, Kitchen Manager**

**Tina We Salute You**, E20, London: October 2015 – May 2017

- Mainly kitchen management. Organising the inventory, maintaining a high standard of cleanliness, dealing with suppliers. Cooking duties include baking, brunch service, preparing dishes in advance for busy weekend service and developing new weekend specials. Fill in when needed as barista or bar staff.
- Help in a commis role for the various pop up restaurants that worked with us.

### **CHEF/BARISTA**

**Haggerston Espresso Room**, Haggerston, London: March 2015 – October 2015

- Full time chef, working alone in an open kitchen. Prepared, cooked and served meals through breakfast, brunch and lunch, with input into how to tweak and change the menu. Daily baking, and sandwich/salad preparation. Maintained a high level of cleanliness and made consistently excellent food.
- Part time barista work. Filled in as an extra hand for baristas during quiet periods. Made coffee, cleared tables and displayed pre-made food.

### **BARISTA**

**Wild & Wood Coffee**, Bloomsbury, London: October 2014 – February 2015

- Coffee making, food preparation, opening the shop each morning, customer service

### **IMAGING AND INDEXING ASSISTANT**

**The National Jazz Archive**, Loughton, Essex: May 2013 – June 2014

- Using own knowledge and research of the history of British Jazz to apply metadata and indexing terms to digitally archived items (photographs, programmes, magazines etc.)
- Contacting and liaising with the creators of items to discuss and clear copyright use
- Working closely with the developers of Past View, providing bug reports, usage notes and suggestions to improve the archiving program

- Assisting the archive in finding and providing items of particular interest for the archives touring exhibitions

Volunteer (Shop Assistant)

**Oxfam Books**, Victoria: November 2012 – May 2013

Managerial duties, training new volunteers, cashing up, opening and closing shop, front of house work

SOCIAL MEDIA ASSISTANT (TEMP)

**Jam, The Engine Group**, via Judy Fisher Temp Agency: July 2011 – November 2012

Monitoring public opinion and reaction to a variety of large brands, tracking current trends, daily reports made, meeting various deadlines, maintain a strong digital knowledge of clients using specialist software (Jamtrack). As a supervisor I was responsible for the work of other social media executives, offering assistance, analysis and cross-referencing other reports.

ADMINISTRATIVE ASSISTANT (TEMP)

**Filmclub**, via Judy Fisher Temp Agency: November 2010 - January 2011

Database entry, image editing, reviewing and summarising films for database

ASSISTANT (Visitor Services)

**BFI Southbank**: September 2010 – November 2010

Various front of house tasks, pre-paid ticket collection, ushering, liaising with industry and journalists for private screenings

FRONT OF HOUSE STAFF

**The Hayward Gallery**, Southbank Centre: May 2010 – September 2010

Provided information regarding the individual works of the exhibition, exhibitions and events at the south bank, general security, events staffing.

FRONT OF HOUSE

**The Foundling Museum**: January 2010 – April 2010

Internship for 3 months. Organising volunteers, cashing up, coordinating museum front of house with internal body of staff, stock checking, giving guided talks on areas of the museum, box office work, events staffing, front of house admin.

DIGITISATION ASSISTANT

**Royal Academy of Music**: November 2009 – May 2010

Volunteer handling delicate documents, cataloguing documents, scanning, adjusting for online cataloguing with Photoshop, creating databases of previous catalogues.

VOLUNTEER

**The Foundling Museum**: September 2009 - January 2010

## EDUCATION

**Lancaster University, BA (hons) in History.** September 2006 - June 2010

Primary interests in French postcolonialism, film, musicology, history of feminism. Dissertation on inter-war jazz and race in Paris, specialised in sixteenth century Caribbean history. 1st year minors in Sociolinguistics and Women's studies. Clubs: Green living society, Bailrigg FM, Full Rinse/Lost Horizon

**Thomas Hardy Sixth Form** September 2003 - July 2005

A Levels in Philosophy & Ethics, Politics and History, grades CBB respectively.

**Thomas Hardy Upper School** September 2000 - July 2003

10 GCSEs, including:

Mathematics A\*

French A

History A

## IT Skills:

- Experience with Microsoft Suites, Microsoft Office (Word, Excel, Outlook) literate. Mac literate, some Navicat and MySQL work. Helped build the latest Past View for the Jazz Archive. Experience with Salesforce.
- Typing speed of 76 wpm

## Additional Training

- NCASS Food Hygiene Level 2 Certificate
- Museums Libraries and Archives' "Introduction to Museums" and "Object Handling" certificate..