

Vanessa Agyemang

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SUMMARY

A compassionate, empathetic and professional support worker, with over two years' experience providing support and care for a variety of individuals with a range of disabilities. I am a hard-working and self-motivated young lady who has a good communication skill. I am ready contribute efficiently to the vision of your organization through excellent delivery of knowledge and experience acquired so far. And I aspire to take other relevant courses that will equip me with the necessary skills and competencies required to improve professional and technical performance on assigned tasks. I am also a critical thinker, looking forward to work with a results-oriented organization such as yours. I have strong ethics, poised at getting the job done on time with a high degree of accuracy. Above all, I have a high sense of respect for all colleagues and superiors.

SKILLS PROFILE

- Good interpersonal skills.
- Ability to manage multiple tasks in a pressured environment.
- Versatile and able to adapt within a high-pressured environment.
- Excellent communication and team-building skills.
- Good computing skills.
- Strong analytical ability.
- Medication administration
- Meal planning and preparation
- Health promotion

- Infection control
- Patient mobility assistance
- Personal care assistance
- Dedication and drive as a hard-working individual.

Organization: Empathy care24

Position: Senior support worker (2021 till present)

Work schedule

- † Assisting clients with taking medication prescribed by the medical profession, recording dosage and time taken.
- † Monitoring and observing client's health, safety and welfare. Reporting, recording of any changes or matters for concern. Updating daily clients record sheets.
- † Encouraging independence, moving and handling developing life skills, talking, listening and motivating. (Rehabilitation and enablement).
- † Personal Care: assisting with bathing, showering, dressing and undressing, routine hair care and supporting clients with general appearance.
- † Preparation of meals and snacks, supporting clients with the consumption of meals where necessary.
- † Helping with toileting, emptying of commodes or catheter bags, changing and disposal of incontinence pads.

Organization: Hardlin Hair, Kumasi.

Position: Sales Personnel (2017-2018)

Work Schedule

- † Receiving cash for each sale.
- † Recording and accounting for daily sales
- † Maintaining payment and receipts
- † Printing membership cards for customers

Organization: Asankof Gold Mines, Amanse West Kumasi.

Position: Front Desk Executive (2015-2017)

Work Schedule

- † Receiving and making calls.
- † Running Photocopies
- † Typing correspondence
- † Faxing and emailing documents

REFERENCES

Upon request