P.O. Box CO1357, Tema. Ghana

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adaakostephen@gmail.com

**Stephen Azewenji Adaako**

Devoted Substance Abuse Counselor and an Internationally Certified Addictions Professional (ICAP) with extensive experience in substance abuse treatment. Working knowledge of the Twelve Step Program of Alcoholics Anonymous and Narcotics Anonymous as well as Addictions Severity Index (ASI) and ASSIST. Comfortable working in an environment with multi-cultural and socio-economic issues; talented events/ promotions manager and compassionate communicator. A strong advocate for SUD related activities.

## Skills

|  |  |
| --- | --- |
| * Clinical evaluation * Treatment planning * Referrals * Client education * Case management * Social Media Marketing * Events Planning * Advocacy | * Detox support * Crisis intervention * Therapy processes * Group counseling * Program development * PR * MS- Word, Excel, PowerPoint * Acting |

## Experience

DEC 2023 - DATE

### General Manager (Admin)

### The Serene Haven Rehabilitation Center - Abuja, Nigeria

* Oversee administration and make administrative decisions.
* Coach, lead and direct employees to achieve administrative goals.
* Represent facility at corporate stakeholder engagement.
* Implement administrative policies to meet client needs, consistent with facility’s philosophy and values, monitor quality and effectiveness of activities.
* Create/modify, monitor and evaluate efficiency of administrative processes.

JAN 2022 – NOV 2023

### Facility Manager

### House of St Francis Rehab - Ashaiman, Ghana

* Overseeing the inauguration and rebranding on the occasion of the 10th year anniversary.
* Coordinating team activities.
* Leading the team to achieve corporate goals.
* Representing the facility at corporate stakeholder engagement.
* Implementing program activities and strategies to meet client needs, consistent with facility’s philosophy and values, monitor quality and effectiveness of activities.
* Maintaining and monitoring compliance to all house rules and standards as stipulated.

AUG 2020- JAN 2022

### Assistant House Manager

### House of St Francis Rehab - Ashaiman, Ghana

* Coordinate referrals and assessments, and facilitate the admissions and intake process, maintain communication with referral sources.
* Implement program activities and strategies to meet client needs, consistent with facility’s philosophy and values, monitor quality and effectiveness of activities.
* Maintain and monitor compliance to all house rules and standards as stipulated.

JULY 2020- DATE

### PR/Addiction Consultant

### SVTV Africa Foundation

* Coordinate referrals and assessments, and facilitate the admissions and intake process, maintain communication with referral sources.
* Organize outreach to ghettos to share stories of persons in SUD recovery.
* Assist in raising funds to support persons with SUDs.
* Provide counseling and brief intervention to families and persons with SUDs.
* Promote education on drugs and addiction through the foundation’s YouTube Channel (SVTV Africa).

JAN. 2018 – DATE

### Projects Manager

### Sankè - Tema, Ghana

* Curated talks on addiction at various parishes and churches
* Follow-ups on persons in recovery
* Hosting addiction and recovery events

JAN. 2016 – NOV. 2020

### Management Staff, Teaching Staff, Counsellor

### House of St Francis Rehab – Tema, Ghana

* Counsellor for recovery dynamics class
* One-on-One counselling with clients
* Assisted in outreach programmes organized by the facility
* Embarked on recovery walk campaigns
* Assisted in the setting up of a halfway home in Ashaiman

## Education

SEP 2023

**UTC 1**

* Introduction to The Science of Addiction (UTC for SUD Self-Led Online Training)

February 2023

**MCA (Medicine Counter Assistant), Ghana**

* Trainee, Pharmacotherapy, Diseases of Common Occurrences, Pharmacy Practices

OCT 2022

**DAP, Colombo Plan- Online Training-of-Trainers**

* Delivering Recovery Support Services: The Peer (Peer Experience Empower Recovery) Model

NOV 2022

**DAP CHILD / ICCE, New York. Part 2**

* Trainer, Drug Advisory Program for Child Intervention for Living Drug Free

APRIL 2021

**DAP CHILD / ICCE, New York.**

* Trainer, Drug Advisory Program for Child Intervention for Living Drug Free

NOVEMBER 2019

**ICAP 1 / ICCE, New York.**

* Internationally Certified Addiction Professional / Counselor

AUGUST 2019

**CERTIFICATE OF ATTENDANCE**

* HIV/ Sexual Health

MAY 2012

### BA Econs & P. Science / University of Ghana, Legon

#### Training

* Projects Management Training (PMI,PMP)- DotOne Consult
* Universal Treatment Curriculum for Substance Use Disorder (UTC)

**KEY PROJECTS/ACHIEVEMENTS**

1. **Co- Founder: Tough Love Halfway Home**

Raised capital ($10,000) to acquire and set up a transitional facility for recovery persons.

Trained facility staff and ensured strict adherence to internal and external policies.

Case managing residents of the facility

1. **Co- Founder: Recovery Talk Ghana**

Initiated, planned and executed and extensive advocacy program dubbed “Save Me” that reached out to 20 senior high and tertiary schools, local community leaders/ chiefs.

A PR campaign educating the general public on SUD

1. **Creator/ Arthur: The Curious Case of Addiction- The Devil’s Workshop**

Published a book that introduced and served as a manual for training and education in 12 step program

Hosted a successful seminar for religious leaders and local heads of some churches in Tema.

1. **Corporate Training**

Educated and screened staff of Cocoa Marketing Corporation in Tema, Ghana.

1. **Online Engagement**

Hosted and collaborated with SVTV Africa to manage an addiction campaign dubbed “Ghetto Life”

Rescued four (4) adult male substance users, one (1) female child multiple substance user.

## Activities

* Secretary, Welfare Committee, House of St. Francis
* Team Head, Devil’s Workshop, 2019
* Lectors Group, Good Shepherd Cath. Church, Trainer, 2019
* Liturgical Committee, Good Shepherd Cath. Church, Secretary, 2019
* Volunteer, House of St Francis Rehab, 2016-2018
* Lectors Group, Good Shepherd Catholic Church, President, 2014-2018
* National Service Personnel Association (NASPA), District Org. Secretary, 2011
* NASPA, Regional Org. Secretary, 2011

## Hobbies

* Football
* Reading
* Making Friends

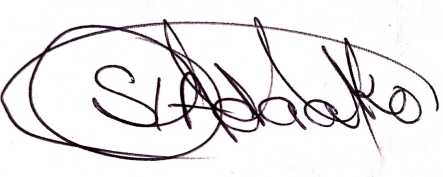
### Referees

Rev. Fr. Eric N. Kabenlah

Director, House of St. Rehab/ Clinic

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23/02/2024